Briarcliff Manor Public Library
Board of Trustees Meeting
March 8, 2023

I. Call to order 7:08 PM. Roll Call: Present, Stephanie Casper, Andrea Ziltzer, Bob Fetonti, Ros Beck, Donna Pesce, Pat Richards
Absent: Jakob Hesketh, Amanda Bromberg, Ned Midgley

II. Approval of minutes for 2/8/2023 minutes. Motion to approve, Bob, second, Andrea. Passed unanimously.

III. Trustee Remarks. Brief discussion of collection of fines and different policies for the libraries in WLS. On a light note, we all remembered Seinfeld and Bookman and the library book episode.

IV. Financial Report. The Library is 74.5% through the fiscal year and has spent 75% of the budget. Board reviewed and approved prior month transactions and payroll. Motion to approve, Stephanie, second, Andrea. Passed unanimously.

V. Budget Line Transfers. The Board discussed and approved the following transfers.

From: L7410.428/Office Supplies
To: L7410.480/Books and Software $1000.00
L7410.468/E Dues/Subscriptions $1700.00
L7410.477/Professional Development $300.00

From: L7410.499/Contingent
To: L7410.450/Telephone $300.00

Motion to approve Ros, second, Bob. Passed unanimously.

VI. As required, Board members completed and signed Conflict of Interest forms.

VII. Board adopted the American Library Association statements regarding privacy and programming. Motion to approve, Andrea, second, Stephanie. Passed unanimously.

VIII. Vote on Library Board President tabled to April meeting.

IX. The discussion of the location of papers related to the Sexual Harassment policy. Both the Library and the Village have provisions for on site locked locations for this information.

X. 2022-2023 Budget Discussion. Library drafted a narrative for inclusion in the budget talks. Additional discussion regarding the Library fund balance and proposed cuts to the budget.
XI. Update on building issues. The issues about the air conditioning in the Library are on the calendar to be addressed in the warmer weather.

XII. Report of the Library Director. Discussion about the suggestion that the Library consider Special District Library status. The strategic planning committee continues its work. The Board signed a card and gift for Josh Ringel and his wife who are expecting their first child. The NYS annual report was submitted. Board members were reminded about the continuing education requirements/workshops for the upcoming year.

XIII. Motion to adjourn (9:18 PM) Motion, Pat, second, Bob.

XIV. Next meeting of the Library Board, April 19 (note this is the third Wednesday of the month.)

Approved by the Library Board of Trustees on April 19, 2023.